## To Our Valued Dayspring Clients

We've been thinking a lot about you lately- our customers, our employees, and greater our communities. Your health and safety are our top priorities and at the heart of ever decision we make. We believe it's critical to do our part to help reduce the transmission of COVID-19. Here are some of the steps we are taking to protect everyone in this ever-evolving situation We are working tirelessly to make sure that we do all we can to aid in the prevention of the transmission of COVID-19.

• We are diligently following guidance and best practices from the Centers for Disease Control and Prevention (CDC).

• We have reviewed emergency protocols with our staff and the critical nature of care at their facilities.

• Across all of our facilities we have increased our daily cleaning routines, disinfecting all surfaces with "Halt"- (effective against Human Corona virus our full spectrum.

• We have mandated continuous and constant hand washing.

• We have extra gloves and disinfectant delivered to sites weekly.

- All high touch surfaces are wiped/disinfected in excess of 8 times daily.
- Handrails in stairwells wiped every hour.
- Entrance door pulls/handles & knobs wiped with greater regularity & frequency.
- Water fountains cleaned at least 8 times daily.
- Lockups and holding areas are over sprayed daily with 'Halt'.

While the environment around us is uncertain, we take comfort in the fact that we have a world-class team. Please keep ourselves Sate. Know we stand ready to serve, please feel free to call our office with any questions.

Thank you,

Anita Richardson

President

Dayspring Janitorial Services